

**Management Committee - AGM Minutes**  
**Held Thursday 28<sup>th</sup> March 2019 at 6pm**  
**Judith Wright Centre**



<b>MEETING CALLED BY</b>	Management Committee ( <b>MC</b> )
<b>TYPE OF MEETING</b>	Annual General Meeting (AGM)
<b>CHAIR</b>	Renee Place – Chair
<b>MINUTES</b>	Lisa McCready
<b>ATTENDEES FROM MC</b>	Lynne Masters, Julie Chenery and Gail Hewton
<b>ATTENDEES</b>	Kate Usher, Erin Lansbury, Helen Mullins and Cath Parker
<b>APOLOGIES</b>	Jordin Steele, Meg Cooper and Sue Fox
<b>OBSERVER</b>	Stephanie Pokoj

## 1. MEETING OPENING

<b>DISCUSSION</b>	<p>Official welcome by Renee Place at 6.05pm– declared meeting open and quorum agreed.</p> <ul style="list-style-type: none"> <li>- Renee Place introduced the Management Committee in attendance;</li> <li>- Renee Place introduced Kate Usher as Executive Director and Stephanie Pokoj, Ausdance QLD’s Administration and Communications Officer;</li> <li>- Renee Place expressed her thanks to everyone for their attendance at the AGM;</li> </ul> <p>Minutes of 2018 AGM  It was noted that the date on the 2018 minutes was incorrect and listed as February 27<sup>th</sup> 2018 as opposed to March 27<sup>th</sup> 2018.</p> <ul style="list-style-type: none"> <li>- Moved: Renee Place</li> <li>- Seconded: Julie Chenery</li> </ul> <p>Attendance and proxy process:</p> <ul style="list-style-type: none"> <li>- Voting rules: members are entitled to 1 vote and this is noted by a show of hands.</li> <li>- Each nominee requires more than 50% support of members in attendance or proxy to be voted onto the committee.</li> <li>- 7 proxies were registered;</li> </ul> <p>Presentation of reports:  <b>Chairs Report</b>  Chairs’ report was received by the members present.</p>
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2018 was a busy strategic year with a lot of changes, The Management Committee and Ausdance QLD focused on transparency, authenticity and viability in relation to stakeholder obligations.

Key achievements included the adoption of a new strategic plan.

Renee Place thanked the outgoing Dance Development Officer, Dr Anja Ali-Haapala for her work at Ausdance in 2018 and wished her the best for the future.

Renee Place thanked Ausdance QLD staff, Management Committee and Ausdance Educators Queensland (AEQ) for their leadership, hard work and commitment throughout 2018.

### **Executive Director's Report**

Executive Director's report was received by members present.

Key achievements in 2018:

- Membership retention and growth, with Ausdance QLD leading in this area across the Ausdance network.
- The new strategic plan is considered the benchmark for the Ausdance network.
- The activation of a National CRM system.
- Consistent and professional branding and imagery.

Helen Mullins from AEQ expressed her thanks to the Ausdance QLD team for their support for the dance educators conference in May.

The 2018 annual report of activities was declared as a true and accurate account of events.

- Moved: Renee Place
- Seconded: Erin Lansbury

### **Treasurers' Report and presentation of Auditor's Report for the 2018 financial year**

Treasurer's report was received by the members present.

2018 resulted in a net deficit of \$6,678 and an annual turnover of \$223,771.

Brian Tucker Accounting conducted the audit in accordance with Australian Auditing Standards. The Ausdance QLD financial report is in accordance with the Associations Incorporated Act 1981.

Lynne Masters expressed her thanks to Christine Kane-Foelz and the Ausdance QLD staff for their financial record keeping.

The Auditor's Report on the financial affairs of Ausdance QLD for the year ended 31 December 2018 was endorsed by the members of Ausdance QLD.

- Moved: Renee Place
- Seconded: Lisa McCready

### **Election of Management Committee**

The 2018 Management Committee members retired from office and Renee Place declared the board vacant.

It was confirmed that the Management Committee can consist of a maximum of 10 members which occupy a Chair, Vice Chair, Treasurer, Secretary and up to 6 ordinary members.

**Ordinary members proposed:**

- Meg Cooper – Renee Place nominated, seconded by Jordin Steele: unanimous (16)
- Jordin Steele – Renee Place nominated, seconded by Lisa McCready: unanimous (16)
- Julie Chenery – Gail Hewton nominated, seconded by Kym Stevens: unanimous (16)
- Gail Hewton – Julie Chenery nominated, seconded by Kym Stevens: unanimous (16)

**Treasurer proposed:**

- Lynne Masters – nominated Lisa McCready, seconded Renee Place: unanimous (16)

**Vice Chair proposed:**

No nominations for the Vice Chair position were tabled prior to AGM. The Management Committee accepted nominations from the floor. Cath Parker's nomination for Vice Chair was noted.

- Cath Parker – Renee Place nominated, seconded by Lisa McCready: unanimous (16)

**Secretary proposed:**

- Lisa McCready – Renee Place nominated, seconded Kate Usher: unanimous (16)

**Chair proposed:**

- Renee Place – Lisa McCready nominated, seconded by Lynne Masters: unanimous (16)

The 2019 Management Committee is confirmed as follows:

- **Ordinary members** - Gail Hewton, Jordin Steele, Julie Chenery, and Meg Cooper
- **Chair** – Renee Place
- **Vice Chair** – Cath Parker
- **Secretary** – Lisa McCready
- **Treasurer** – Lynne Masters

**Appointment of auditor**

The Ausdance QLD members appointed Brian Tucker Accounting to conduct the audit of the financial affairs of the company for the year ending December 31st 2019.

There being no further business the meeting was declared closed at 6.31pm.